

# AUTHORIZATION FOR RELEASE OF NURSING HOME RECORDS

I \_\_\_\_\_ authorize  
(Name of nursing home resident)

\_\_\_\_\_ to examine all records of my care at  
(Name of person looking at the records)

\_\_\_\_\_ Nursing Home, whenever (s)he so requests.  
(Name of nursing home)

The purpose of this request is: at the request of the individual.

I authorize this person to receive a copy all records of my care. Circle one: **YES** **NO**

I instruct the Nursing Home to give this person any information (s)he requests about my health and my health care, whenever (s)he asks. Circle one: **YES** **NO**

The information released to this person shall include information, if any, about my mental health status and treatment. Circle one: **YES** **NO**

The information released to this person shall include information, if any, about my substance use and substance use treatment. Circle one: **YES** **NO**

The information released to this person shall include information, if any, about my HIV status and treatment. Circle one: **YES** **NO**

I understand that, once this information is released, it is no longer protected by HIPAA.

I understand that I can revoke this authorization at any time by telling the administrator or the Director of Nursing, in writing, that it has been revoked.

This authorization expires when nullified by a court of competent jurisdiction.

Signed \_\_\_\_\_ Date: \_\_\_\_\_  
(Signature of nursing home resident)

## INSTRUCTIONS

Fill in the resident's name, the nursing home, the person who gets to see or copy the records, and the date. To let this person get a copy of the records, get information about particular health issues, or keep getting information about the resident's health and health care, circle **YES** up above on the form.

**The resident must sign the form for it to take effect.**

For help in seeing or copying nursing home records, call the Illinois Department on Aging **1-800-252-8966**, for the phone number of your local nursing home resident ombudsman.

Information courtesy of the Chicago Department on Aging: Joyce Gallagher, Commissioner; Richard M Daley, Mayor.

